

**Job Title:** Project Assistant -I, Trivedi School of Biosciences, Department of Biology

**Reports to:** Faculty – Rama Akondy and Dilip Kumar, Trivedi School of Biosciences, Department of Biology

**Location:** Ashoka University Sonapat, Haryana

**Experience (in years):** No prior work experience is required. However, previous experience in protein biochemistry is preferred.

**Nature of work:** Project title. Mammalian cell expression, purification, and characterization of novel candidate proteins associated with human naïve T cells. The appointment will be made for a period of 6 months with a start date of November 1st, 2024.

### About Ashoka University:

Ashoka University -India's premier interdisciplinary teaching and research university. An institution that has become a beacon of academic excellence in less than 10 years since its inception. At Ashoka, we encourage you to embrace the new, push the boundaries for continuous learning, and adapt to a world of constant change Because we believe that each Ashokan is capable of becoming a thought leader.

As part of our thriving and committed workforce, you will:

**Be Mission-Driven:** Champion interdisciplinary learning, innovative pedagogy, and academic rigor to transform Indian higher education.

**Think Strategically:** Collaborate with visionary minds to shape the future of higher education through strategic planning and a forward-thinking approach.

**Act Authentically:** Embrace authenticity and integrity, fostering an inclusive and supportive environment where every voice is valued.

**Take Accountability:** Own your work and drive positive change, as an empowering individual seeking to make a meaningful contribution.

**Build Collaboration:** Experience the power of teamwork and diverse perspectives, working collectively towards our shared goals.

**Deliver Excellence:** Strive for excellence in all aspects, upholding the highest standards of academic excellence, student support, and professional development opportunities.

At Ashoka University, we are on a mission to redefine higher education and create a remarkable space where innovation and collaboration thrive. As a **pioneering force in interdisciplinary learning**, we **continually grow and adapt** to stay at the forefront of educational excellence with emphasis on inclusivity and equal opportunity. Our philosophy revolves around **care, well-being, and connection**, which are deeply embedded in everything we do.

When you join our community, you become part of an extraordinary journey in which you can unleash your potential and make a meaningful impact. Where education empowers, where innovation thrives, and where excellence and humility coexist. We truly believe the world will enrich itself when there is progress with purpose.

**About (Name of the Department):** The human immunology lab and the structural virology lab at the Trivedi School of Biosciences, Department of Biology aim to provide an inclusive environment, so researchers can gain a broad exposure to academic research.

**Role and Responsibilities:** This role is part of a collaborative project involving two investigators and includes performing wet lab experiments, data analysis, and operational tasks such as ordering reagents. As the role may involve BSL-2 work, strict adherence to biosafety protocols is required. Flexible work hours, including long days, may be necessary.

### **Qualifications:**

- Master's degree in biological sciences from a UGC-approved university.
- Candidates must have at least a B grade or above (or equivalent) in biology-related courses during their Master's program.
- Candidates who have worked on relevant Master's dissertation thesis for 6-months or longer will be shortlisted for an online interview.

### **Skills Required:**

- No prior work experience is required. However, previous experience in protein biochemistry is preferred.
- Basic lab techniques such as making buffers accurately, pipetting, the ability to write and follow experimental protocols, data organization, analysis, and graphical representation are needed.
- Methodical lab notes and record-keeping skills are a must.

### **Application Submission Process:**

We invite you to embark on this journey by submitting your application to Ashoka University's <Department Name>. To ensure your candidacy receives the attention it deserves, kindly follow the application submission process outlined below:

**Prepare an Updated CV:** Showcase your professional accomplishments, skills, and experiences in an updated curriculum vitae. Please include institutional email and phone numbers of at least two references and a 1-page cover letter describing your expectations from this position and the relevant skills or interest.

**Submit Your Application:** Email your CV to both [rama.akondy@ashoka.edu.in](mailto:rama.akondy@ashoka.edu.in) and [Dilip.kumar@ashoka.edu.in](mailto:Dilip.kumar@ashoka.edu.in) ensuring the subject line reads as follows: "Designation – Department Name \_Applicant Name>". This will help us efficiently process your application.

**Include Essential Details:** Along with your CV, kindly provide the following information:

- Last compensation received: We value your expertise and acknowledge the importance of fair compensation.
- Expected salary: Share your aspirations for growth and remuneration.
- Notice period: Inform us of the time required to transition from your current role, if applicable.

**Pursuit for Excellence:** At Ashoka University, we strive for excellence in all aspects of our operations. Therefore, only shortlisted candidates will be contacted as part of our rigorous selection process.

**Adherence to Deadlines:** To ensure fairness and efficiency, please submit your application by Friday, 27<sup>th</sup> September 2024). Applications received after the deadline will not be considered.

We look forward to receiving your application as we embark together on a remarkable journey of professional growth and development. Join our exceptional community at Ashoka University, where excellence is nurtured, and aspirations are transformed into reality.